

# Social Responsibility

Micro Lambda is a woman owned and family-oriented business that values the importance of our employees, relationships with our OEMs, suppliers and customers. We maintain compliance to identified legal and regulatory requirements and are aware of our social responsibilities. We strive to have a positive influence on preventing harm to our environment.

### Legal and Social Responsibilities

Micro Lambda has employment policies based on our belief that a diverse and motivated workforce is vital to our success. Micro Lambda is committed to providing our employees with fair treatment and equal opportunity. Micro Lambda prohibits discrimination based on age, ethnicity, sex, disability, marital or family status, national origin, race, religion, sexual orientation or any other legally protected status.

Forced, bonded, child or indentured labor or involuntary labor is not permitted. All work will be voluntary, and workers shall be free to leave upon reasonable notice. Workers shall not be required to surrender any government issued documentation as part of employment conditions

Micro Lambda has a no tolerance approach to all forms of modern slavery and human trafficking within its business and within its supply chain and is committed to acting ethically and with integrity in all its business dealings and relationships with its OEMs, suppliers, customers and other interested parties.

## **Avoidance of Conflict Minerals**

Micro Lambda is committed to ensuring that the companies and products that we represent are in compliance with the Dodd-Frank Wall Street Reform Act and the Consumer Protection Act HR 4173 Section 1501 for ensuring that Metals being used in the products sold and distributed by Micro Lambda are conflict free.

We work to the best of our abilities with our suppliers and the OEMs we represent to ensure the sources of their supply of materials do not directly or indirectly contain conflict minerals. While we understand due to the complexity of metals being processed, recycled or comingled, it is impossible at times to maintain complete traceability to the actual metal origins. Micro Lambda believes that the diligence performed and working with our customers, suppliers and OEMs to increase transparency in the supply chain and minimizes the risk of any conflict material being used in the products it represents

#### **Avoidance of Counterfeit Material**



Micro Lambda ensures that authentic manufactured parts are supplied to customers by distributing for original equipment manufacturers only. We do not purchase from third party brokers as a normal business practice



# Social Responsibility

If customer request product to be purchased from sources other than Micro Lambda represented OEMs, the customer must sign a waiver for source of product. Any product obtained from a broker is sent to the manufacturer or independent testing lab for verification of authenticity. Report of product is sent with shipment.

### **Export Control**

Micro Lambda is committed to compliance with all U.S. Export Regulations and laws. Buyer understands that orders are subject to the export control regulations of the United States Government. Micro Lambda will not transfer any export-controlled products to a non "U.S Person" without the proper authority of the United States Government, and the buyers written approval. Customer agrees to comply with all such laws, regulations and orders. Customer further acknowledges that it shall not directly or indirectly export any products to any country to which such export or transmission is restricted or prohibited. Buyer certifies that it will be the recipient of the components delivered by Micro Lambda.

Micro Lambda maintains country of origin on all components in inventory. This information is based on manufacturer provided documentation. Micro Lambda will provide this information on customer packing slip/order when requested on the purchase order.

Micro Lambda maintains an ITAR compliant program.

### **Cyber Security**

Micro Lambda has recognized the importance of protecting customer sensitive information in both paper and electronic format from unauthorized access.

Our facility is secured and protected from unauthorized access during normal business hours as well as when closed. Customer paper based confidential or sensitive information is maintained onsite in a secured location.

Any supplied credit card information is shredded after use to ensure we safeguard this information for our customers.

We have installed enhanced hardware, firewalls and encryption protocols to protect our information from unauthorized access. and meet core DFAR, NIST 800, and customer requirements,

We maintain procedure ML-015 "System Security Plan" and provide annual employee training on cyber security, threat recognition and preventing cyber attacks.



## Social Responsibility

## **Environmental, Health and Safety Awareness**

#### **RoHS Compliance**

Micro Lambda recognizes that all its activities interact with the environment. We are committed to minimizing adverse impacts and improving process efficiency in accordance with legislation

Environmental Sustainability is an integral and fundamental part of our business. Micro Lambda is committed to minimizing the environmental impacts of its operations through various continuous improvement programs. Micro Lambda has RoHS complaint product available to its customers

#### **Health and Safety**

The health and safety of our employees is important to Micro Lambda and we actively promotes workplace safety and health by:

Identifying, monitoring and addressing workplace hazards and working to reduce or eliminate workplace dangers;

Promoting employees to actively participate in daily safety and health initiatives through regular training, health programs and providing a method to report safety hazards and violations without fear of retribution

Micro Lambda does not maintain equipment that would be restricted from operation by minors

Kristin Sundberg

President and Owner

November 26, 2019